

# Web of Science Usage Reporting

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If you are a new user, read [Information for New Users](#).

The Account Search page should show all of the accounts that your subscription entitles you to view. If an account is missing or if the data seem incorrect, contact [Technical Support](#).

To access a report:

1. Click the name of the account on the Account Search page.
2. On the Report Selection page, click the title of the report.
3. Choose the report settings, and then click **Submit**.
4. To save, print or export data to a spreadsheet, select one of the download options available at the top of any report.

## Fields

| Name           | Value           |
|----------------|-----------------|
| product        | Usage Reporting |
| Indicator      | false           |
| draftStatus    | false           |
| reviewComplete | false           |